

**CITY OF CLARKSVILLE**  
**CITY COUNCIL DEPARTMENT MEETING**  
**July 15, 2024**

The Clarksville City Council met in regular session on July 15, 2024 in the City Council Chambers at 6:30 p.m. with Mayor Jerald Heuer presiding and Council Members Jessi Reints, Ruth Saulsbury, Roger Doty were present and Sherburne & Kielman were absent. The following Department Heads and employees were in attendance: Molly Bohlen, City Clerk, Jared Brunner, Maintenance, Rebecca Brown, Reserve Officer and Barry Mackey, Police Chief. Members of the public present were: Rhonda Landrum.

**Mayor Topics:**

1. Street Sweeper Update: Heuer states that we will not be able to buy the sweeper this year, but he was able to talk with DW Huisman about possibly completing sweeping the town in the fall.
2. Road Projects: Heuer met with Ted Hoodjer from Heartland regarding the condition of the roads. Ted completed new quotes on patch work and seal coat. Heuer states that his recommendation for the roads would be to complete the patchwork in addition to the Alt #2 road. Heuer hopes that next year Wilmans will be ready for seal coat along with the Additional Alt road. Heuer states that we need to complete some scoping of sewer lines for future work.

Motion Doty, Reints to approve Consent Agenda of June Monthly Expenditures and Reports, and Minutes from 07/01/2024. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

Department Head Updates: Library Director was absent, but provided monthly reports distributed by City Clerk.

Chief Mackey provided monthly report for calls of service totaling 128 for month of June. Mackey provided update on the training of Rebecca Brown Reserve Officer. She has put in 76 hours of training, as well as working on getting weapon certified. He did state that they may need to update equipment soon due to county changing types of weapon and taser parts not being easily replaced.

Ambulance update on Crew members which included recognition of Bill Wallin for receiving his EMT certification.

Motion Reints, Saulsbury to approve Doug Harre as Ambulance driver. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

**Maintenance Report: Building Permits:**

1. Mark Waugh: Building Permit #1 for adding curb & gutter to south side of house.
  - a. Motion Doty, Reints to approve building permit as presented. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.
2. Mark Waugh: Building Permit #2 to replace sidewalk at residence.
  - a. Motion Reints, Doty to approve replacing sidewalk at residence. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.
3. Rhonda Landrum: adding parking pad, remove sidewalk, and add retaining wall. Discussion surrounding removal and not replacing sidewalk on north side of house. Reints states that she was not for removing and not replacing the sidewalk at this time. She feels that the sidewalk should stay in place. Saulsbury feels that it is a complicated situation given the condition of the sidewalk.
  - a. Motion Reints, Saulsbury to approve building permit as discussed and leaving the sidewalk in place without removal. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.
4. Susan Kroeze: add black, wire fence for a dog run.
  - a. Motion Reints, Doty approve building permit as presented pending required signature. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

Heuer provided update on Troy Fraser's building permit.

Maintenance provided update on some storm damage that happened earlier in the day.

Motion Reints, Saulsbury to approve 3<sup>rd</sup> Reading of Ordinance No. 316: AN ORDINANCE SETTING FORTH A PROPOSAL TO VACATE 264 FEET OF SOUTH BAUGHMAN STREET NORTH OF FORMER WEST WEARE STREET. RCV/Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

Discussion of fine assessment for not having a building permit prior to completing work. Kielman had shared thoughts with Clerk prior to the meeting and she had stated that she felt a \$25 fee for project that cost \$0 and to double fees of other permits based on cost of project. Saulsbury and Reints questioned what amount of fee is going to deter residents from not getting a permit and doing the same as they have previously done. Mackey states that it may be helpful to look at Ordinance and add some wording that would provide for Police Department to have resident stop work if a building permit is not filed prior to work beginning.


Motion Saulsbury, Reints to approve Res 24-18 Correcting Previous Resolution 24-7 Employee Wages for FY 2024-25. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.


Hazard Mitigation Discussion and Grant Opportunities. Heuer will be having a meeting with Chris Showalter to discuss Hazard Mitigation Plan. Doty states that years ago someone had a computer program after the flooding to show where the areas of improvement could occur. The suggestion was to lower the bike trail which was completed. Mackey states that Todd Fails was in the previous meetings when on council to discuss the flood mitigation and would be a good resource. Doty states that New Hartford has done a lot for flood mitigation in their town and would also be a good resource.

Dean Zelle, independent insurance agent. Zelle had introduced self to Clerk and would like to work with the City. Heuer states that Zelle does work with many businesses in town. Zelle will be attending a future meeting to introduce himself to the council for a decision.

Motion Reints, Saulsbury to approve Clerk attending SFR training in person on Wednesday August 7<sup>th</sup> in Independence, as well as mileage reimbursement. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

Motion Doty, Reints to adjourn the regular City Council Meeting at 7:50 p.m. Ayes: Doty, Saulsbury, Reints. Nays: None. Absent: Kielman, Sherburne.

  
Jerald Heuer  
Mayor

Attest:   
Molly Bohlen  
City Clerk